



# REQUEST FOR RENAISSANCE ZONE CERTIFICATE OF GOOD STANDING OR STATE TAX CLEARANCE RECORD

OFFICE OF STATE TAX COMMISSIONER  
SFN 28220 (8-2023)

<b>Tax Department Use Only</b>
<input type="radio"/> Approved
<input type="radio"/> Not approved

## Part 1 - Type of request

This is a request for a: (Fill in applicable circle)

**A.  Renaissance zone certificate of good standing (N.D.C.C. §§ 40-63-11 and 57-01-15.1)**

Fill in this circle if you need a certificate of good standing because you are applying for an income or property tax exemption or income tax credit under the Renaissance Zone Program.

**B.  Non-renaissance zone property tax exemption state tax clearance record (N.D.C.C. § 57-01-15.1)**

Fill in this circle if applying for one of the following property tax exemptions. Also check the exemption being claimed.

- New or expanding business property tax exemption under N.D.C.C. Ch. 40-57.1.
- Development or renewal area property tax exemption (tax increment financing) under N.D.C.C. Ch. 40-58.

## Part 2 - Taxpayer information

Legal Name of Taxpayer (If a sole proprietorship, enter name of individual who owns the business.) **One applicant per request.**

Trade or Doing Business as Name, if Different from Legal Name Above

Current Mailing Address	City	State	ZIP Code
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Type of Entity	6. <input type="radio"/> Limited Liability Company (Filing as a Partnership)
1. <input type="radio"/> Individual (or Sole Proprietorship)	7. <input type="radio"/> Limited Liability Company (Filing as an S Corporation)
2. <input type="radio"/> Regular (C) Corporation	8. <input type="radio"/> Limited Liability Company (Treated as a Disregarded Entity) - Identify Owner Below:
3. <input type="radio"/> Partnership (All Types)	Owner's Name: _____
4. <input type="radio"/> Subchapter S Corporation	Owner's Social Security Number or FEIN: _____
5. <input type="radio"/> Estate or Trust	9. <input type="radio"/> Other (Identify) _____

**Important:** Except for an individual (or sole proprietorship), all taxpayers must complete Part 3 on page 2.

Social Security Number (Individual or Owner of Sole Proprietorship)	FEIN (If a Sole Proprietorship, Enter FEIN if it has one)
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Is taxpayer a newly created business this year?  Yes  No

If taxpayer is a business, what is the principal business activity? \_\_\_\_\_

Did taxpayer file a North Dakota income tax return for the most recent tax year?  Yes  No  
(If a newly created business this year, skip this question.)

If no, explain \_\_\_\_\_

Does (or will) taxpayer sell tangible personal property or services for which North Dakota sales tax must be collected from the customer?  Yes  No

If yes, has taxpayer applied for or obtained a North Dakota sales tax permit?  Yes  No

If no, explain \_\_\_\_\_

Does (or will) taxpayer have employees whose wages are subject to North Dakota income tax withholding?  Yes  No

If yes, has taxpayer registered for North Dakota income tax withholding?  Yes  No

If no, explain \_\_\_\_\_

Taxpayer's Signature	Date
Printed Name of Taxpayer	Contact Telephone Number

**Mail request to:** Individual Income Tax Section  
Office of State Tax Commissioner  
600 E. Boulevard Ave.  
Bismarck ND 58505-0599

**Email request to:** [individualtax@nd.gov](mailto:individualtax@nd.gov)  
**Fax request to:** 701-328-1942

**Important:** The renaissance zone certificate of good standing or state tax clearance record will only be sent to the taxpayer or to the taxpayer's designated representative shown on a North Dakota Form 500 attached to this form.

**Request for Renaissance Zone Certificate of Good Standing or  
State Tax Clearance Record**

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**Part 3 - Responsible Person Information**

Except for an individual or sole proprietorship (Part 2, Box 1), all taxpayers must complete Part 3. Enter the name and social security number of any officer, partner, governor, or managing member who is responsible for the taxpayer's tax obligations. If there is more than one responsible person, include all of them.

Name of Responsible Person	Social Security Number

**PRIVACY ACT NOTIFICATION**

In compliance with the Privacy Act of 1974, disclosure of a social security number or Federal Employer Identification Number (FEIN) on this form is required under N.D.C.C. §§ 57-01-15 and 57-38-42, and will be used for tax reporting, identification, and administration of North Dakota tax laws. Disclosure is mandatory. Failure to provide the social security number or FEIN may delay or prevent the processing of this form.