



**MONTHLY REPORT OF TAXES & SURCHARGE FEES COLLECTED ON TRANSFER OF REAL PROPERTY  
(RSA 78-B and RSA 478:17-g)**

**STEP 1 - PRINT OR TYPE**

MMYYYY

County

Contact Name

Taxpayer Identification Number

Number & Street Address (Mailing Address)

Telephone Number

Address (continued)

City / Town

State

Zip Code + 4 (or Canadian Postal Code)

**STEP 2**

This report is to be filed with the Taxpayer Services Division on or before the 10th day of the month following the month of collection with copies of the tax indicia issued. Completed Form DP-65 and or DP-65S should also be attached if claimed on this DP-4.

		START NUMBER	END NUMBER	COLUMN A - RETT	COLUMN B - L-CHIP
1(a). Control Number of RETT Indicia Issued	1(a)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1(b). Control Number of RETT Indicia Issued	1(b)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1(c). Control Number of Surcharge Fee Indicia Issued	1(c)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1(d). Electronically Affixed Indicia	1(d)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1(e). Electronically Affixed Indicia	1(e)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1(f). Total Indicia Issued by Registry (Sum of Lines 1(a) through 1(e))	1(f)			<input type="text"/>	<input type="text"/>
2. Total Value of Indicia Issued by the County (RETT Includes DP-3's)	2			<input type="text"/>	<input type="text"/>

**STEP 3**

		COLUMN A - RETT	COLUMN B - L-CHIP
3. Total value of taxes & surcharge fees collected by the county (does not include DP-3's)	3	<input type="text"/>	<input type="text"/>
Deductions:			
4(a). Credit claim for erroneously issued indicia (attach DP-65 per Rev 809.06)	4(a)	<input type="text"/>	<input type="text"/>
4(b). L-CHIP non-sufficient funds or erroneously issued indicia (attach DP-65S per Rev 3004.06)	4(b)	<input type="text"/>	<input type="text"/>
5. Net transfer tax & surcharge fees received (Line 3 minus Line 4(a) and Line 4(b))	5	<input type="text"/>	<input type="text"/>
6. Deduct: 4% commission (Line 5 X .04)	6	<input type="text"/>	<input type="text"/>
7. Add: 4% commission on refunds by DRA (attach DP-3R's recorded during the reporting month)	7	<input type="text"/>	<input type="text"/>
8. Subtotal of transfer tax & surcharge fee due (Line 5 minus Line 6 plus Line 7)	8	<input type="text"/>	<input type="text"/>
9. Total due (sum of Line 8 Columns A & B)	9	<input type="text"/>	<input type="text"/>
10. Deduct payment made electronically	10	<input type="text"/>	<input type="text"/>
11. Net due (Line 9 minus Line 10)	11	<input type="text"/>	<input type="text"/>



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**(RSA 78-B and RSA 478:17-g)**

**STEP 4 - SIGNATURE**

I certify that, to the best of my knowledge and belief, this is a full, true and correct report.

Signature of Register of Deeds or Authorized Agent Name

MMDDYYYY

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Type or Print Register of Deeds or Authorized Agent Name

File online at Granite Tax Connect [gtc.revenue.nh.gov/TAP/](https://gtc.revenue.nh.gov/TAP/) or mail  
to NH DRA Taxpayer Services PO Box 637, Concord, NH 03302-0637