# INSTRUCTIONS FOR FORM 740 - V KENTUCKY INDIVIDUAL PAYMENT VOUCHER

2024

## Who should use a payment voucher?

If you owe tax on your electronically filed individual income tax return, complete Form 740-V, Kentucky Payment Voucher.

- Mail Form 740-V and your payment to the address listed on the payment voucher.
- Do not include a copy of your electronically filed return with Form 740-V and payment.

The Department of Revenue does not issue statements of liability prior to the April 15 deadline for payment. To avoid penalties and interest, payments should be postmarked on or before April 15, 2025.

#### How to prepare your payment:

Make your check or money order payable to the **Kentucky State Treasurer**. Do not send cash. Be sure to write your name, address, Social Security number, and "2024 Form 740" or "2024 Form 740-NP" on the check or money order.

### Preparing your payment voucher:

- Enter your Social Security number in the boxes above "Your Social Security Number." If married filing jointly or on a combined return, enter the spouse's Social Security number in the boxes above "Spouse's Social Security Number."
- Enter your name(s) in the boxes identified as "Last Name/Your First Name/Spouse's Name." The name on your voucher should match the name listed on your income tax return.
- Enter your mailing address on the appropriate lines.
- Enter the amount of additional tax due from Form 740, line 33 (Form 740-NP, line 33) in the boxes identified as "Additional Tax Due."
- Enter the amount of interest and penalty calculated from Form 740, line 35 (Form 740-NP, line 35) in the boxes identified as "Interest and/or Penalties."

#### Sending your payment with payment voucher:

Detach the payment voucher at the dotted line below. Do not attach the payment voucher to the check or money order.

Mail your payment and voucher to: Kentucky Department of Revenue, Frankfort, KY 40620-0011

You may also make your payment electronically by visiting www.revenue.ky.gov.

FORM 740V(12-24) Kentucky Electronic Payment Voucher 2024 YOUR SOCIAL SECURITY NUMBER SPOUSE'S SOCIAL SECURITY NUMBER LAST NAME YOUR FIRST NAME SPOUSE'S NAME **Additional Tax Due** Interest and/or Penalties NUMBER AND STREET OR P.O. BOX **Total Payment** CITY, TOWN OR POST OFFICE STATE ZIP CODE

DETACH HERE AND MAIL VOUCHER WITH YOUR PAYMENT

Make check payable to: Kentucky State Treasurer Mail to: Kentucky Department of Revenue

Frankfort, KY 40620-0011

DO NOT ATTACH CHECK TO VOUCHER

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