

State of Georgia Department of Revenue



KEEP THESE INSTRUCTIONS AND WORKSHEET WITH YOUR RECORDS

Instructions

- 1. Download (free) the latest version of Adobe Reader. adobe.com/products/acrobat/readstep2.html
- 2. Complete the worksheet below to automatically create your payment voucher.
- 3. Click the "Print" button to print a completed CR PV.
- 4. Cut the payment voucher along the dotted line and mail the voucher and your payment only to the address on the voucher.

DO NOT fold, staple or paper clip items being mailed.

DO NOT mail in the worksheet, keep this for your records.

Payments can be made electronically on the Georgia Tax Center (GTC) gtc.dor.ga.gov/

| CR PV Worksheet | | | | | | | | | | | |
|--------------------------------|-----------------|--|--|--|----------------|---|---|--|--|--|--|
| 1. FEI Number: | | | | | | | | | | | |
| 2. Name: | | | | | | | | | | | |
| 3. Street Address Line 1: | | | | | | | | | | | |
| 4. Street Address Line 2: | _ | | | | | | | | | | |
| 5. City: | | | | | 7. Zip: | _ | - | | | | |
| 8. Telephone Number: | •• | | | | | | | | | | |
| 9. Please Check All That May A | Address Change: | | | | | | | | | | |
| 10. Tax Period Ending: | | | | | | | | | | | |
| 11. Amount Paid: | | | | | | | | | | | |

Dos and Don'ts Checklist for Composite Return (CR PV) Payment Voucher

Payments can be made electronically on the Georgia Tax Center (GTC) gtc.dor.ga.gov/.

Do:

- Use a payment voucher with a valid scanline.
- Complete this voucher if you owe taxes.
- Remember payments of \$10,000 or more must be made electronically.
- Remember if the due date falls on a weekend or holiday, the tax shall be due on the next day that is not a weekend or holiday.
- See Form IT-CR for detailed instructions on how to file Composite Return.
- Write your Federal Employer Identification Number (FEIN) on your check or money order.
- Make your check or money order payable to: Georgia Department of Revenue
- Mail your voucher and payment to: **Processing Center Georgia Department of Revenue** PO Box 740240 Atlanta, Georgia 30374-0240

Do not:

- Mail this entire page.
- Staple your payment and voucher together.
- Print on both sides of the paper.
- Handwrite any information.

Georgia Public Revenue Code Section 48-2-31 stipulates that taxes shall be paid in lawful money of the United States, free of any expense to the State of Georgia.

– Cut along dotted line –

CR PV (Rev. 08/14/24) **Composite Return Payment**

2024



MAIL TO:

Processing Center Georgia Department of Revenue PO Box 740240 Atlanta, GA 30374-0240

| | Name Change | | Address Change | | | |
|--|-------------|-------------------|----------------|------------------|-----|--|
| FEI Number | | Tax Period Ending | Vendor Code | NAME AND ADDRESS | | |
| | | | | | 040 | |
| Under penalty of perjury, I declare that this return has been examined by me and to the best of my knowledge and belief it is true, correct and complete. Georgia Public Revenue Code Section 48-2-31 stipulates that taxes shall be paid in lawful money of the United States, free of any expense to the State of Georgia. | | | | | | |
| Si | gnature | | | Title | | |
| Te | elephone | | | Date | | |
| | | | | 1 | | |

PLEASE DO NOT STAPLE. REMOVE ALL CHECK STUBS.

Amount Paid