

STATE OF HAWAII  
DEPARTMENT OF TAXATION  
**EXEMPTION CERTIFICATE**

Year  
**20** \_\_\_\_\_

FOR DIESEL OIL AND ALTERNATIVE FUEL USED OFF PUBLIC HIGHWAYS  
(Chapter 243, HRS)

**Distributor should retain this Exemption Certificate for Distributor's files. Do NOT send to the Department of Taxation.  
Transactions are subject to audit by the Department of Taxation.**

Please Print or Type	Name of individual, corporation, or partnership	Hawaii Tax I.D. No. (if any) <b>W</b> _____	PREPARE THIS CERTIFICATE IN DUPLICATE AS FOLLOWS: 1. Original for Distributor 2. Copy for Taxpayer  For filing requirements, see the instructions below for <b>When to Furnish a Certificate.</b>
	Name under which business is operated		
	Business address (Number and Street)		
	City, State, Postal/ZIP Code	Island	
Name of Distributor			

This certificate is hereby issued in the foregoing name indicated above for the purchase of \_\_\_\_\_ and  
(Type of Fuel)  
the said person affirms that the use of such fuel purchased is for operating a motor vehicle or motor vehicles in areas  
other than upon the public highways of the State. It is further understood that the misuse of this certificate will lead to its  
revocation and/or the penalties provided by law.

I declare, under the penalties set forth in section 231-36, HRS, that this is a true and correct certificate, prepared in  
accordance with the provisions of chapter 243, HRS, the Fuel Tax Law, and chapter 18-243, HAR.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**INSTRUCTIONS FOR FUEL EXEMPTION CERTIFICATE  
(FORM M-38)**

**Alternative Fuel Definition:** "Alternative fuel" means methanol, denatured ethanol, and other alcohols; mixtures containing 85 percent or more by volume of methanol, denatured ethanol, and other alcohols with gasoline or other fuels; natural gas; liquefied petroleum gas; hydrogen; coal-derived liquid fuels; biodiesel; mixtures containing 20 percent or more by volume of biodiesel with diesel or other fuels; fuels (other than alcohol) derived from biological materials; and any other fuel that is substantially not a petroleum product and that the governor determines would yield a substantial energy security benefits or substantial environmental benefits.

1. **General Rule.** The following persons shall furnish an Exemption Certificate (FORM M-38) to the distributor thereof as provided under sections 243-4(b) and (c), HRS:
  - a. Every purchaser of diesel oil who uses such fuel in a motor vehicle in areas other than upon the public highways of the State, or
  - b. Every purchaser of alternative fuel who uses such fuel in an internal combustion engine or a motor vehicle in areas other than upon the public highways of the State.
2. **Exception.** An Exemption Certificate shall not be required if alternative fuel is used for fuel and heating purposes and not used in operating an internal combustion engine.
3. **When to Furnish a Certificate.** An Exemption Certificate shall be furnished to the distributor annually or whenever a change is anticipated in the use of the fuel. For example, whenever a change is anticipated from highway use to off highway use or from off highway to highway use, the purchaser shall notify the distributor in writing to this effect.
4. **Failure to Furnish Certificate.** In the event an Exemption Certificate is not or cannot be furnished to the distributor, the tax shall be imposed upon all sales for operating a motor vehicle and collected as if the fuel is to be used for operating a motor vehicle upon the public highways of the State.
5. **Refund of Taxes or Liability for Additional Taxes.**
  - a. A purchaser may obtain a refund of all taxes imposed under sections 243-4(b) (1) through (4) and 243-4(c) (1) and (2), HRS, by filing Form M-36, Combined Claim for Refund of Fuel Taxes Under Chapter 243, HRS, with the Hawaii Department of Taxation in a situation where: (1) The tax was imposed and collected because the purchaser failed to furnish an Exemption Certificate but, in fact, the fuel was ultimately used off the public highways, or (2) The fuel purchased was initially intended for use upon the public highways but was subsequently used off the public highways.
  - b. Every purchaser of diesel oil or alternative fuel who furnishes an Exemption Certificate to a distributor for the purchase of fuel initially intended for use off the public highways but subsequently uses such fuel upon the public highways shall be liable for any additional taxes arising from the taxable use. In such event, the purchaser shall pay the additional taxes imposed by sections 243-4(b) (1) through (4) and 243-4(c) (1) and (2), HRS, by filing Form M-22, Quarterly Tax Return for Additional Fuel Taxes Due, with the Hawaii Department of Taxation.
  - c. Forms M-36 and M-22 are to be filed on an as needed basis only. They do not need to be filed if there is no refund request or additional tax due for the tax period.
  - d. Forms M-36 and M-22 are to be filed by fuel purchasers only. These forms should NOT be filed by fuel distributors as a substitute for Form M-20A, Monthly Return of Liquid Fuel Tax.
6. **Purchase of More than One Type of Fuel.** If both diesel oil and alternative fuel are purchased for use off the public highways (in motor vehicles or internal combustion engines), separate Exemption Certificates shall be furnished to the distributor covering the use of each fuel.
7. **Additional Information to be Submitted by Purchaser.** If the fuel is not used off the public highways, the purchaser shall, in addition to furnishing an Exemption Certificate to the distributor, furnish a separate statement at the time of each purchase showing:
  - a. Breakdown as to the diesel oil to be used upon the public highways and/or off the public highways.
  - b. Breakdown as to the alternative fuel to be used upon the public highways and/or off the public highways (operating an internal combustion engine).